



ASHFIELD-CUM-THORPE PARISH COUNCIL

All Councillors are reminded of their obligations under the Code of Conduct Regulations.

Minutes of the Meeting held on Monday 30th January 2023 at the Community Hall

Attendance Robert Grimsey (Chair) (RG) Myles Hansen (Vice-Chair) (MHa) Simon Garrett (SG)
Ruth Hart (RH) Chris Sharpe (CS) Sarah Clare (Clerk)

Public present at the meeting: 0

ACTPC-23-02-01 Apologies for Absence

None

ACTPC 23-02-02 Public Forum

CS took the opportunity to explain to the Council the reasons for the proposed increase in the chimney height on his property. The current chimney is in need of repointing and repair and whilst discussing the work with the architect CS had explained that there was an issue with water ingress into the inglenook. The suggested solution was to install pots on top of the chimney. Although the chimney is not currently used for a live fire, the insurance requirements for a thatched roof (which is also being renovated) is for the chimney to be 1.8m above the level of the thatch to reduce fire risk. The Council thanked CS for his explanations and will take them into consideration.

ACTPC 23-02-03 Declaration of Interests

CS declared interest in ACTPC 23-02-03 6.a) ii) being the applicant
RH declared interest in ACTPC 23-02-03 6.a) ii) as a near neighbour.

ACTPC 23-02-04 Minutes of previous meetings

The Minutes of the meeting held on Monday 9th January 2023 as a true and accurate record, were proposed by MHa, seconded by SG all voted in favour and **IT WAS SO RESOLVED**. The Minutes were signed by the Chair and the Clerk

ACTPC 23-02-05 Matters Arising and Action Points from the January 9th Minutes

1. Report the need for the road surface to be reinstated at the end of Grove Lane, using the Online Reporting tool. DISCHARGED
2. Submit responses to Planning Department at District Council as agreed. DISCHARGED
3. Conduct survey of village residents to find out about demand for buses. ONGOING
4. Contact Housing Officer at the District Council about whether the commercial vehicle parked dangerously close to Grove Lane could be parked on a tenanted property's driveway. (Copy in KG). ONGOING. RG reported that at present the van is being parked on the driveway, but now the agricultural machinery is being parked on the road in the same dangerous position. The situation will continue to be monitored.
5. Reinstate footpath sign. ONGOING
6. Continue to attempt to make contact with bank about information requested. ONGOING the Clerk had received a form asking for a re-submission of a signatory for an existing cheque signatory. The form was completed at the meeting and will be returned to the bank.
7. To distribute payments as approved at the January 9th meeting. DISCHARGED

Signed  (Clerk)

Signed  (Chair)

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ACTPC 23-02-06 Planning

a) To consider planning applications that had been submitted since the last meeting:

- i) DC/22/06260 – Householder Application – Erection of a single-storey side extension (following demolition of garage). The Nook, The Street, IP14 6LX

Councillors had all studied the application in advance of the meeting. After discussion it was decided to **SUPPORT** the application noting the following point:

- There was a concern raised about the accuracy of the application, as applicant claims no trees are within falling distance of the proposed development, but the Council believes there is a line of trees on the neighbour's property within the designated distance.

CS proposed, SG seconded, all voted in favour and **IT WAS SO RESOLVED**.

- ii) DC/22/06019 – Application for Listed Building Consent – Increase height of chimney, including 3 chimney pots. Merryvale House, The Street, IP4 6LX

Councillors had all studied the application in advance of the meeting. After discussion it was decided to **SUPPORT** the application based on the following point:

- It will make the building safer for future users.

SG proposed, RG seconded, 1 voted in favour, 2 abstained due to declared interest and **IT WAS SO RESOLVED**.

b) To consider any planning applications that have been submitted since agenda was published:

- i) DC/23/00323 – Full Planning Application – Erection of extension to existing grain store. Stone House Farm, Cretingham Road, IP13 7RR

Councillors had all studied the application in advance of the meeting. After discussion it was decided to **SUPPORT** the application although noting:

- The concerns raised by the fire service about the distance to the nearest available fire hydrant.

RH proposed, CS seconded, all voted in favour and **IT WAS SO RESOLVED**.

c) Updates and outcomes on previous planning applications: None

ACTPC 23-02-07 Parish Council Activities

- a) To consider co-option to Council – Nobody was present. The Clerk confirmed that there are two vacancies on the Council and these are listed on the village website.

ACTPC 23-02-08 Finance

- a) To review the Financial Statement as supplied by the Clerk – The Clerk had previously circulated the Financial Statement. There were no queries. CS proposed acceptance, RH seconded and **IT WAS SO RESOLVED**. The Chair signed the corresponding Bank Statements to confirm the figures.

- b) To agree payments as detailed on the Payment Schedule
RG proposed authorisation, SG seconded and **IT WAS SO RESOLVED**. The Clerk will issue cheques accordingly.

ACTPC – 23-02-09 Urgent Matters to be brought to the attention of the Council

- a) Items for March agenda:
- Review & Re-adopt Standing Orders & Financial Regulations

Items for the March Agenda – please notify the Clerk of any further items for the agenda as soon as possible and by Monday 6th March 2022 at the latest, with any accompanying paperwork ready to be circulated with the agenda upon publication.

There being no further business requiring the attention of the Parish Council, the meeting was closed at 8.01 pm. The next meeting is set for **Monday 13th March 2023** at 7.30 pm in the Community Hall.

Sarah Clare
Parish Clerk

Robert Grimsey
Chair

Signed (Clerk)

Signed (Chair)

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