



**AGENDA FOR THE ANNUAL GENERAL MEETING  
OF ASHFIELD-CUM-THORPE PARISH COUNCIL  
TO BE HELD ON MONDAY 15<sup>TH</sup> MAY 2022  
IN THE COMMUNITY HALL AT 7.30 PM**

*The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.*

**Members of the public are welcome at this meeting – see item 3 on agenda**

- 1. Appointment of Chair & Vice-Chair**
- 2. Apologies for Absence**
- 3. Public Forum** *At the discretion of the Chairman, members of the public are invited ask questions or make comments/representations about issues on this agenda, or to request items be put forward for consideration at future meeting. This item will be restricted to no more than 5 minutes per contribution. Members of the public are welcome to stay for the duration of meeting (with the exception of confidential matters) but may not contribute within the Parish Council meeting itself unless specifically invited to by the Chairman.*
- 4. Declaration of Interests & Consideration of Applications for Dispensations** *To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.*

*Applications to be Considered for Dispensation for Disclosable Pecuniary Interest to Determine Ashfield-cum-Thorpe Parish Council's Budget & Precept applied for by all Councillors for a period of "until the next election within the Parish, or a maximum of four years"*

- 5. Report from County Councillor**
- 6. Report from District Councillor**
- 7. Minutes of previous meeting.** *To resolve that the minutes of the Parish Council Meeting held on Monday 13<sup>th</sup> March 2023 be signed as a correct record.*
- 8. Matters arising and Action Points from the March minutes**
- 9. Planning:**
  - a. To consider any planning applications which have been submitted since the last meeting: None*
  - b. To consider any planning applications which have been submitted since agenda published.*
  - c. Updates and outcomes on previous planning applications:*
    - i) DC/22/06260 – Householder Application – Erection of single storey extension (following demolition of garage). The Nook, The Street, IP14 6LX - Granted*
    - ii) DC/23/00323 – Full Planning Application – Erection of Extension to Existing Grain Store. Stonehouse Farm, Cretingham Road, IP13 7RR - Granted*
    - iii) DC/23/00667 – Application to determine if Prior Approval is required for a Proposed: Erection, Extension or Alteration of a building for Agricultural or Forestry Use. Town & Country Planning (General Permitted Development) (England) Order 2015 as amended Schedule 2, Part 6 – Erection of storage building. Ashfield Place Farm, Main Road, IP14 6LU - Granted*
- 10. Parish Council Activities**
  - a. To consider co-option to fill vacancies on Council*
  - b. Consideration for adoption: Environmental Policy*
  - c. Report on the results of the Bus Survey poll results and agreement on next steps*
  - d. Highways & Footpaths: Report on activity since the last meeting*
  - e. Consideration of ways in which to further support the Debenham Dementia Project (following presentation in March)*
  - f. Consideration of ways to address concerns from parishioners about the development at Stonham Barns*
  - g. Concerns about increased HGV traffic in the village*

- 11. Finance**
  - a. To review the Financial Statement as supplied by the Clerk*
  - b. To confirm Exemption from External Audit for Accounting Period 2022-2023*
  - c. To approve Annual Governance Statement for Accounting Period 2022-2023*
  - d. To approve the Accounting Statements for 2022-2023*
  - e. To accept Internal Auditors Report*
  - f. To appoint Internal Auditor for 2023-2024*
  - g. To agree payments as detailed on Payment Schedule*
  - h. To consider amendment to signatories on bank mandate*

**12. Urgent Matters to be brought to the attention of the Council**

*Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and **to raise items for future agendas**. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making*

Sarah Clare, Parish Clerk

09/05/2023